

**ALGER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

November 21, 2011

Minutes are subject to corrections and approval

Pursuant to recess, the Alger County Board of Commissioners convened in the conference room of the county building at 4:00 p.m. on the above date.

The meeting was called to order by Chairman Doucette with the following Commissioners present: Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Absent ó none.

The board of commissioners said the Pledge of Allegiance.

Public comment session was open. There was no public comment from the floor; thus, the public comment session was closed.

On a motion by Commissioner Pullen and seconded by Commissioner Rondeau to approve the agenda as presented. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner VanLandschoot and seconded by Commissioner Mattson to approve the Committee of the Whole minutes of October 10, 2011; the Regular Board of Commissionerø minutes of October 17, 2011; the Special Board of Commissioners minutes of October 31, 2011; and the Committee of the Whole minutes of November 14, 2011. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

Ron Pierce from City Insurance was present to discuss an issue that came up with Don and Betty Kinnunenø insurance. Ron said that City Insurance was under the impression that everyone had the same insurance. In 2008, Mazzali Insurance Agency sent the Kinnunenø a letter stating that they could no longer be on the countyø HSA plan due to Don being on disability. They were then put on a regular plan with the same coverage as everyone else. There was much discussion on this issue and that whatever the board decides will set precedence. It was moved by Commissioner VanLandschoot and seconded by Commissioner Pullen to postpone a decision on Don and Bettyø insurance. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none. Betty and Ron are to be getting the board more information so that they may be able to make a decision.

On a motion by Commissioner VanLandschoot and seconded by Commissioner Mattson to authorize the clerk and treasurer to charge the following funds for the cost allocation monies that come from the Cost Allocation Plan:

Road Commission	\$2,000
County Aging	\$2,300
MSU Extension	\$5,500
Co. Library	\$2,000
Ambulance	\$86,000
Circuit Court Probation	\$3,000
Building Department	\$14,500
Friend of the Court	\$6,580
Wireless 911	\$20,000
Child Care	\$4,500

Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner VanLandschoot and seconded by Commissioner Mattson to authorize the clerk to pay \$312,120.00 to MERS (Michigan Employeesø Retirement System of Michigan) to bring divisions 01, 02, 12, and 13 up to the 80% funding. The difference in costs will be reflected in the FY 2013 Annual Actuarial Valuation Report. The monies will be coming from the DTR fund. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

On a motion by Commissioner Mattson and seconded by Commissioner VanLandschoot to authorize the clerk to pay the flat rate costs for retirement for the 2012 budgets for division 02 and division 12. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner Pullen and seconded by Commissioner Mattson to change the airport committee to Commissioner Pullen and Commissioner Rondeau with Commissioner Pullen being the chair of that committee; Commissioner Rondeau is replacing Commissioner Doucette on the Alger County Fair Board committee and on the Extension, Conservation, Watershed Steering, Recreation, Resource & Development committee; Commissioner Pullen will replace Commissioner VanLandschoot on the Resolutions committee; and Commissioner VanLandschoot is replacing Commissioner Doucette as the alternate on the Pathways Substance Abuse Liaison committee. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

On a motion by Commissioner VanLandschoot and seconded by Commissioner Mattson to authorize the clerk to purchase a new laptop and a new tower for the counter in the clerk's office from Compudyne in the amount of \$1,707.00. The monies for the laptop are to come from the elections budget and the computer tower is to come from the clerk's office budget. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner Mattson and seconded by Commissioner Rondeau to authorize the treasurer to purchase a new computer in the treasurer's office from Compudyne in the amount of \$1,282.00. Half of the monies are to come from the foreclosure fund and the other half is to be paid from the treasurer's budget. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

On a motion by Commissioner Pullen and seconded by Commissioner Mattson to authorize the Lieutenant Brock to purchase two new computers from Compudyne in the amount of \$1,538.00. Pathways and Community Corrections are paying for one computer and the 416 Road Patrol Grant will pay for the other computer. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner VanLandschoot and seconded by Commissioner Pullen to authorize the sheriff to charge the following ambulance rate changes and recommended by the AccuMed Group:

**The AccuMed Group
Billing Service Agreement
EMS Fee Change Authorization Form**

Please note: This form must be completed, dated and signed by Customer AND AccuMed before ANY fee changes will become effective.

Customer Name: Alger County **Fee Change Effective Date:** 01-01-2012
(Please enter effective date - subject to review by AccuMed)

If you do not wish to 'change' a current fee please place **No Change in the change** column

Service TYPE	RESIDENT Fee CURRENT	RESIDENT Fee Change	Non-RESIDENT Fee CURRENT	Non-RESIDENT Fee Change
BLS Emergency	\$375.00	425.00	\$425.00	475.00
BLS Non-EMR	\$375.00	300.00	\$425.00	350.00
ALS Emergency	\$450.00	500.00	\$500.00	550.00
ALS Non-EMR	\$450.00	400.00	\$500.00	450.00
ALS 2	\$625.00	725.00	\$675.00	775.00
Specialty Care	\$700.00	850.00	\$750.00	900.00
Mileage	\$10.00	NO CHANGE	\$10.00	NO CHANGE
Extrication	\$500.00	NO CHANGE	\$500.00	NO CHANGE
Extrication Tech	\$500.00	nc. 00	\$500.00	nc. 00

Current 'additional' Instructions AccuMed has on file:

NO CHARGES FOR OXYGEN & OXYGEN SUPPLIES
NO CHARGES FOR TREAT/NO TRANSPORT
NO CHARGES FOR WAITING TIME

New 'additional' Instructions **Circle Yes or No** If YES, please list new instructions below:

Client Authorized Signature: _____
(Authorized Signature)

Printed Name: _____ Dated: _____

Signature & Date Charges Entered into The AccuMed Group's System: (Teri Johnson)
Date Copy Returned to Client: _____

You may fax the form to 734-479-6319 or mail to The AccuMed Group, PO Box 2122, Riverview MI 48193-1122- ATTENTION Teri Johnson

Blue Cross Blue Shield of Michigan Fee Schedule Effective January 1st, 2012

Mileage	\$11.45
ALS Non-Emergency	\$378.95
ALS Emergency	\$483.20
BLS Non-Emergency	\$278.44
BLS Emergency	\$406.90
ALS II	\$699.36
SCT	\$826.52
Oxygen and Oxygen Supplies	\$39.71
Treat/No Transport	\$396.37
Waiting Time, after 1 st ½ hour - 30 minute interval (physician ordered)	\$54.24*

The AccuMed Group
2011 Account Review and Performance
County of Alger
January-July 2011

Account Review

Current EMS Fee Schedule

	Residents	Non-Residents
ALS Emergency	\$450.00	\$500.00
ALS II Emergency	\$625.00	\$675.00
ALS Non Emergency	\$450.00	\$500.00
BLS Emergency	\$375.00	\$425.00
BLS Non Emergency	\$375.00	\$425.00
Mileage	\$10.00	\$10.00
SCT	\$700.00	\$750.00
Extrication	\$500.00	\$500.00

Recommendation-

- ✓ Consider an increase in your ALS Emergency to above \$488.44 for Residents to take advantage of the temporary super rural bonus; adjust the Non-Residents accordingly
- ✓ Consider an increase of your BLS Emergency Residents to above \$411.31 to take advantage of the temporary super rural bonus. Adjust Non-Resident accordingly
- ✓ Consider raising your ALS II resident to above \$708.95 –temporary Super Rural Bonus- raise Non-Resident accordingly
- ✓ Consider raising your Mileage for residents to over \$11.45 to accommodate the new BCBSM Fee Schedule.
- ✓ *Note: The Super Rural Bonus expires 12/31/2011. If you wish to raise your fees; please contact Teri Johnson for a Fee Form. teri@theaccumedgroup.com

Collection Policies

- Your county uses a collection agency as recommended
- Your county participates in a credit card program as recommended.

Documentation

- ❖ Overall Documentation is very good to excellent for both narratives and procedure documentation

Information Submission

Providers using ePCR applications that are printing hard-copy billing documents are not realizing the full benefit of electronic data. These providers should consider using an AccuMed- Billing-Supported ePCR application for data collection in the field (we recommend AccuMedWeb's eMedicReports). Supported ePCR applications can eliminate almost all of the hard-copy documents necessary for billing, resulting in a greater percentage of billable trips with shortened processing timelines (greater revenue, faster).

Account Performance

Collections

	2011 Jan-July
Incidents	804
Gross Charges	\$424,927.55
Payments	\$313,906.49
Net Collection Rate	74%
Gross Collection Rate	96%

Net Collection Rate=Payments divided by Gross Charges.
Gross Collection Rate=Payments plus Contractual Adjustments (Medicare, Medicaid, BC/BS, Work Comp, etc.) divided by Gross Charges.
Revenue is outstanding and far exceeds the industry standard of 55.7%.

Payor Mix

Medicare	58%
Medicaid	6%
Blue Cross/Blue Shield	13%
Commercial	17%
Self Pay	6%

Your payor mix is very positive with 88% of the payor mix having Medicare, BCBS and Commercial payors. The Medicaid and Private pay is very low which is very positive.

Motion carried by the following vote: Ayes 6 Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette.
Nays 0 none. Absent 0 none.

On a motion by Commissioner VanLandschoot and seconded by Commissioner Mattson to authorize the sheriff to amend the AccuMed contract and purchase the new electronic patient care reporting program. It was discussed that AccuMed would cut the cost of the contract from 8% to 7.5% if the county would go with the AccuMed program to enter the ambulance run sheets. The initial cost would be \$2,500 for support and training in the first year. After that the cost would be \$500 per year for the maintenance and program. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

Old business was next. There was none.

It was moved by Commissioner Pullen and seconded by Commissioner Mattson authorize the clerk pay the convention facility tax for substance abuse to NorthCare Network in the amount of \$5,253 (101-631-969.000). Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

On a motion by Commissioner Mattson and seconded by Commissioner Rondeau to approve payment of all of the board bills as recommended by the Committee of the Whole. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner VanLandschoot and seconded by Commissioner Pullen to approve the financial reports for all funds. A full 30-page report is available upon request with the treasurer. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

On a motion by Commissioner VanLandschoot and seconded by Commissioner Pullen to authorize the treasurer to transfer the following funds:

TRANSFER FROM FORECLOSURE FUND	\$13,602.42
TRANSFER TO GENERAL FUND:	
POSTAGE ACCT	4,500.00
TRANSFER IN FORECLOSURE	9,102.42
(CLERICAL \$5,000.00 & TREASURER'S BUDGER \$4,102.42)	
TRANSFER FROM LIMESTONE SUMMER TAX	2,994.11
TRANSFER TO GENERAL FUND	
TRANSFER IN SUMMER TAX COLLECTION	2,994.11
(ADMIN FEE & \$2.50 PER PARCEL)	
TRANSFER FROM CTY SURVEY AND REMON.	3,642.49
TRANSFER TO GENERAL FUND	
TRANSFER IN REMON. ADMIN	3,642.49
TRANSFER FROM HOMSTEAD AUDIT FUND	1,500.00
TRANSFER TO GENERAL FUND	
TRANSFER IN HOMESTEAD TAX	1,500.00
TRANSFER FROM WIRELESS 911	36,000.00
TRANSFER TO GENERAL FUND	
TRANSFER IN WIRELESS 911	36,000.00
TRANSFER FROM BUILDING DEPT	3,500.00
TRANSFER TO GENERAL FUND	
TRANSFER IN RENT	3,500.00

Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner VanLandschoot and seconded by Commissioner Pullen to amend the revenues below:

*Convention Facility Tax	\$10,800.00
*Transfer in Foreclosure	\$4,102.42

Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

On a motion by Commissioner VanLandschoot and seconded by Commissioner Mattson to amend the expenditures below:

*Board of Commissioners	\$6,000
*Motor Pool	\$1,800
*Treasurer	\$4,102.42
*County Law Library	\$3,000

Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

It was moved by Commissioner Mattson and seconded by Commissioner Pullen to transfer \$3,000 from the general fund county law library into the county law library fund. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none.

Under miscellaneous the sheriff submitted a request for a new L.E.I.N. (Law Enforcement Information Network) computer. The old one has been failing. The quote from Compudyne is in the amount of \$704. On a motion from Commissioner Pullen and seconded by Commissioner Mattson to authorize the sheriff to purchase the new computer. Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays ó none. Absent ó none. The monies are to come from the 911 fund. There were no other miscellaneous matters.

On a motion by Commissioner Pullen and seconded by Commissioner Mattson to approve the following resolution #2011-14:

RESOLUTION #2011-14
RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENT FOR THE LMAS DISTRICT HEALTH DEPARTMENT SERVING LUCE, MACKINAC, ALGER AND SCHOOLCRAFT COUNTIES

At a regular meeting of the County Board of Commissioners of Alger County ("County"), Michigan, held in the Alger County Building on the 21st day of November 2011.

PRESENT: Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette

ABSENT: None

The following Resolution was offered by Commissioner and seconded by Commissioner .

WHEREAS, Section 2415, Act 368 of Public Acts of 1978, as amended, of the State of Michigan (Michigan Public Health Code) provides that any combination of counties may elect to establish a district health department by a majority vote of each County Board of Commissioners; and

WHEREAS, the counties of Luce, Mackinac, Alger and Schoolcraft have operated the LMAS District Health Department without benefit of a formal intergovernmental agreement since 1972; and

WHEREAS, the counties believe that it is prudent to formalize the rights and obligations of each County and its relationship to the LMAS District Health Department; and

WHEREAS, the counties desire to formalize an organizational framework for the District Health Department; and

WHEREAS, Article 7, Section 28 of the Michigan Constitution of 1963 and Act 7 of the Public Acts of 1967, as amended, MCL 124.501 et seq., (Urban Cooperation Act) permit counties to, by agreement, perform functions that could be performed by an individual County; and

WHEREAS, the counties desire to enter into an agreement to formally establish and create a public entity known as the LMAS District Health Department, and to specify the powers and duties under which it will operate pursuant to the above cited authority; and

WHEREAS, Section 2448 of the Michigan Public Health Code, as amended (MCL 333.2448), expressly provides for intergovernmental contracts to reorganize local health departments; and

WHEREAS, the County desires to approve the Agreement.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Alger County Board of Commissioners has determined that it is necessary and in the best interests of the public to approve the Intergovernmental Agreement for the LMAS District Health Department Serving Luce, Mackinac, Alger and Schoolcraft Counties ("Agreement") attached as an Exhibit to this Resolution.
2. The Alger County Board of Commissioners approves the Agreement attached as an Exhibit to this Resolution and hereby authorizes the Chairperson and/or Clerk to execute the Agreement.
3. All resolutions or motions and parts of resolutions or motions in conflict with this Resolution are hereby repealed to the extent of such conflict.

ADOPTED:

YEAS: Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette

NAYS: None

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF ALGER)

I, the undersigned, the duly qualified and acting Clerk of Alger County, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the County Board of Commissioners of Alger County at a meeting held on the 21st day of November, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required under the Open Meetings Act.

Motion carried by the following vote: Ayes 6 Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette.
Nays 0 none. Absent 0 none.

It was moved by Commissioner VanLandschoot and seconded by Commissioner Rondeau to approve the following resolution #2011-15:

RESOLUTION #2011-15

RESOLUTION ESTABLISHING FUND BALANCE POLICIES AS REQUIRED BY GASB 54 Alger County, State of Michigan

A regular meeting of the Board of Commissioners of Alger County was held on the 21st day of November 2011, at 4:00 p.m.

The meeting was called to order by: Commissioner Doucette, Chairman of the Board

Present: Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette

Absent: None

The following preamble and resolution were offered by Member VanLandschoot and supported by Member Rondeau.

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement 54 (GASB54), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after December 31, 2011; and

WHEREAS, Alger County wishes to comply with GASB 54 as required beginning with the current January 1, 2012 to December 31, 2012 fiscal year.

THEREFORE BE IT RESOLVED, that Alger County hereby adopts the following policy:

FUND BALANCE POLICIES

Fund balance measures the net financial resources available to finance expenditures of future periods. Fund balance is the difference between assets and liabilities reported in a governmental fund. The County's **Unassigned General Fund Balance** will be maintained to provide the County with sufficient working capital and a margin of safety to address local and regional emergencies without unnecessary borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the Board of Commissioners. It is recognized that it will not always be possible to avoid borrowing to provide cash flow.

Fund Balance of the county may be committed for a specific source by formal action of the Board of Commissioners. Amendments or modification to the **Committed Fund Balance** must also be approved by formal action of the Board. **Committed Fund Balance** does not lapse at year end.

Fund Balance of the County may be assigned for a specific purpose by the Finance Committee, Fiscal Officer or Treasurer. **Assigned Fund Balance** does not lapse at year end.

Restricted Fund Balances are those amounts that can only be spent for the specific purposes stipulated by external resource providers.

Nonspendable Fund Balance includes amounts that are not in a spendable form. Examples include inventory.

For purposes of fund balance classification, expenditures are to be spent from Restricted Fund Balance first (when appropriate), followed in order by Assigned Fund Balance, Committed Fund Balance and lastly, Unassigned Fund Balance.

The Board recognizes that good fiscal management comprises the foundational support of the entire County. It is generally recommended that governments, regardless of size, maintain an unassigned fund balance equal to two months of either general fund operating revenues or expenditures. As those two amounts can be significantly different, it is the County's policy to measure fund balance on the basis of operating expenditures.

To make the foundational support of the County as effective as possible, the Board desires to maintain, in stable economic times, a fund balance of at least 10% of the County general fund annual operating expenditures.

It is the Board's intent to continue to make every effort to reduce structural inadequacies between operating revenues and expenditures as both operationally and programmatically practical to allow future fund balance growth. The Board shall review this provision annually and when budgeted operating expenditures exceed budgeted operating revenues.

An annual reporting of fund balances as classified in accordance with GASB 54 shall be as reported in the annual Audited Financial Statements of Alger County.

Ayes: Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette

Nays: None

Motion declared: Passed

Jerry Doucette, Chairman
Board of Commissioners

The undersigned duly qualified and Clerk of the Board of Commissioner of Alger County, State of Michigan, hereby certifies that the foregoing is true and complete copy of a resolution adopted by the Board at a regular meeting held on November 21, 2011 the original of which resolution is a part of the Board's minutes.

Mary Ann Froberg
Alger County Clerk

Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette.
Nays ó none. Absent ó none.

Committee reports were next. Commissioner VanLandschoot discussed AMCAB and what the board will have to decide to do. He said that Earl Hawn will come and discuss a two-year block grant. Commissioner Doucette discussed Emergency Management and that Joe Cilc went through the area in the basement. He has a list of things that need to be taken care of. Murray will give a ball park figure on what the cost would be. The sheriff said it would be more cost effective to move to another location.

New correspondence was read and will be placed in the file.

Board comments were next. Commissioner Doucette mentioned that they are setting up negotiations for the 30th and gave the board information on HB 5125 and HB 5126. He said that AuTrain Hydro is still in limbo. There are concerns about the river flow from downstream. He also discussed the mouth of the AuTrain River.

Public comment session was open. Betty Kinnunen wanted to express her extreme displeasure about changing the health insurance agent of record. There was also much more comment on their insurance. There was no other public comment; thus, the public comment session was closed.

On a motion by Commissioner Rondeau and seconded by Commissioner VanLandschoot to adjourn the meeting.
Motion carried by the following vote: Ayes ó Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette.
Nays ó none. Absent ó none.

Jerry Doucette, Chairman
Alger County Board of Commissioners

Mary Ann Froberg
Alger County Clerk