

**ALGER COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

June 13, 2011

Minutes are subject to corrections and approval

Pursuant to recess, the Alger County Board of Commissioners convened in the conference room of the county building at 4:00 p.m. on the above date.

The meeting was called to order by Chairwoman Pullen with the following Commissioners present: Commissioners Doucette, Mattson, Rondeau, VanLandschoot, and Pullen. Absent – None

The board of commissioners said the Pledge of Allegiance.

Public comment session was open. There was no public comment from the floor; thus, public comment was closed.

It was the consensus of the board to look at the minutes and make a motion at Monday's regular board meeting.

It was the consensus of the board to accept the agenda as presented.

Donna Smigiel from MGT of America was available and made a presentation regarding the CRP (Cooperative Reimbursement Program) Contracts. She explained that the cost allocation plan will make sure that both eligible direct and indirect costs are accurately identified and recovered by the county. She went on to say that MGT would also prepare the annual CRP application, prepare the monthly DHS-286 invoices, maintain equipment depreciation records, provide technical assistance for any audits, provide training and support, develop the time tracking database, calculate time spent on each eligible program, and provide us with monthly recaps. She also stated that the State has just implemented a new electronic billing system called egrams and that they had completed all of the necessary training pertaining to the new system. The net cost to the county for these services would be about \$2900.00 per year, or roughly \$214.00 per month. It was the consensus of the board to terminate our current contract with Maximus, (per terms and conditions of the existing contract,) and go to MGT for our future CRP Title IV-D and scanning billings. Donna will send us sample cancellation letters.

Drew Causey from Honeywell passed out a draft agreement, and briefly went through it with the commissioners. He touched on the replacement of lighting, toilets, piping, electrical, and roof top units. He also went over the conversion of all valves to electric, the sealing of all gaps, doors, and windows, and the new building management system. He said that this system is a Tridium system. He said that it is digitally controlled and that Honeywell will provide twenty-four (24) hours of training on it. Drew went on to say that the fire alarm system in the courthouse building is not up to code. Honeywell will do all of the necessary updates to the system however upon completion, we will have to contract with an outside source for the monthly monitoring of the new system. He believes that this contract should run approximately \$30.00 per month. Due to the fact that the fire alarm system is a state issue, Sheriff Hughes asked if we could possibly get a grant from MMRMA to bring the system up to code. Honeywell is projecting a nine month implementation period with the actual start of work in the courthouse building to be sometime in the middle of August. They will hold bi-weekly update meetings as to their progress and scheduling needs. Commissioner Doucette asked about the possibility and/or necessity of an additional insurance rider off of our existing policy for this nine month period. He asked this based on the suggestion made by Robb Ferguson at the time of his review of the contract. The clerk will check into this. The payment schedule will consist of a down payment upon execution and then monthly progress billings after that. Drew concluded his presentation by saying that the final contract would be done by Friday (June 17, 2011) and that he would email a copy of it to Pam. She will, in turn, make copies and get them to the commissioners prior to the general board meeting on Monday June 20, 2011. If the contract is not signed prior to July 1, 2011, we would have to go through another showing of intent process and a 45-day waiting period. Any decisions regarding this final contract will be postponed until the commissioners have had ample time to go through it.

Jeff Nemacheck and Jason Francisco from Compudyne were available to go over their service agreement proposal. Jeff said that this service agreement not only is going to be more budget friendly for us (because it's a set amount,) but it will be more efficient for both us and them. This would allow them a remote notification of power outages, etc. and using that remote capability they could have the necessary repairs done before we even opened the doors for business. Jason added that due to the merger of Computer Associates and Compudyne they have 65 technicians on hand for servicing. He also stated that managed services such as this agreement is by far the most practical and popular way to go. He finished by saying that Compudyne is working with the Credit Union and Munising Public School system on similar agreements. It was the consensus of the board to sign this service agreement as recommended by Mary Ann and Pam.

It was the consensus of the board to sign the Agreement for Bonding of County Road Commission.

The appointment of members to the Land Bank was next. The Treasurer's office had submitted the following list of names as their recommendation of members to appoint: Pam Johnson, JoAnn Carlson, Stephanie Pierson, Tom Moseley, and one member of the Alger County Board of Commissioners. Commissioner Rondeau wanted to see individual members of the townships on this board. Pam stated that in addition to these names, they would be looking for an advisory member from the township that the Land Bank was to be working with at any particular time. It was the consensus of the board to appoint the names on the list as recommended by the Treasurer, and to appoint Commissioner Doucette to fill the position of the undesignated member of the Alger County Board of Commissioners.

It was the consensus of the board to have Sheriff Hughes look through all of the information regarding the new ambulance bids and to present his recommendation at the regular board meeting on Monday June 20, 2011.

Sheriff Hughes made a short presentation regarding C.A.D. (Computer Aided Dispatch). He distributed copies of a letter directed to U.P. PSAP (Public Safety Answering Point) Directors from the UP 9-1-1 Authority. The 9-1-1 Authority is made up of U.P. PSAP's and various 9-1-1 dispatch points throughout the U.P. They have received federal money in the form of grants to upgrade these PSAP's computers and dispatch stations. They are also looking for uniformity throughout the PSAP's. There is match money available, with some of the match already being met, and another portion of the match coming by way of "in kind services." Sheriff Hughes went on to say that the UP 9-1-1 Authority has entered into negotiations with Sunguard regarding the equipment and programming for this upgrade. At this time the UP 9-1-1 Authority is having a cash flow problem and is reaching out to the various PSAP's for assistance in purchasing this programming and equipment by way of "upfront money". As Alger County has two of the U.P.'s 23 9-1-1 stations, our portion of the upfront money would be \$30,561. This upfront money will be reimbursed to Alger County. The future cost for the upgrade of our two 9-1-1 stations will be from \$23,382 to \$27,000. It was the consensus of the board to authorize payment of the \$30,561 to the U.P. 9-1-1 Authority with the money coming out of the 911 fund capitol improvements.

Under old business Sheriff Hughes discussed the Emergency Management Coordinator position. He spoke with Glenn Marshall from the veteran's office who didn't seem to think that the Veteran's Preference Act would come into play in this situation. Commissioner Pullen sent a packet to Steve Cannello looking for additional input, but to date, has not had a reply. Sheriff Hughes would like to set up a meeting with the labor relations committee, the union, Chuck Bouth, and himself. He would like to be able to utilize Chuck Bouth in getting Emergency Management up and running again, but be able to keep it as a union position. Consensus of the board was to set up this meeting.

There were no appropriations.

It was the consensus of the Board to approve payment of all of the board bills as recommended by the audit committee.

It was the consensus of the Board to approve the financial reports for all funds. A full 30-page report is available upon request with the Treasurer.

Under miscellaneous financial matters Commissioner Pullen inquired about 2010 fund balances. She also addressed an AMCAB loan on a piece of property that was abandoned (N1473 E.T. Road). Rick Nebel from People's State Bank is in possession of the deed to the property and is asking that Alger County sign the release for the discharge of mortgage. This would allow them to market the property without going through the foreclosure process. Joe Priante, Housing Director from AMCAB, via an email to Commissioner Pullen, recommended that we sign the discharge of mortgage. It was the consensus of the board to sign the release as recommended by Joe Priante.

It was the consensus of the board to sign the 2011-05 Officer of the Year Resolution.

It was the consensus of the board to sign the Resolution Supporting Consolidation of Regional Planning Enabling Acts.

It was the consensus of the board to sign the Resolution Supporting Economic Development Alliance.

It was the consensus of the board to sign the Resolution Supporting House Bill #4038 and #4039 (unfunded mandates.)

Committee reports were next. Commissioner Doucette talked about the construction bond and the interest rate which is currently 4.02%. He also stated that per a telephone conversation with Dick Williams, the interest rate is about ready to drop again. Commission Doucette would like to see authorization in place that would allow Commissioner Mattson and Pam Johnson to lock in on an interest rate when they thought it an appropriate time. It was the consensus of the board to put this subject on the agenda for Monday's regular board meeting and to ask Don Keim about the possibility of doing a resolution that would allow such authorization.

Correspondence was read and will be placed in the file.

Board comment was next. Commissioner VanLandschoot had spoken to Dick Bowerman regarding the airport, and everything seems to be pretty much set up for the year except for the closing. Commissioner Pullen inquired as to whether or not Dick has taken the airport manager's test. Commissioner VanLandschoot said that he will call him tonight and specifically ask him. Commissioner VanLandschoot passed around a picture of Ed and Marion Lindstrom that was taken 50 years ago in celebration of their 50th wedding anniversary.

Public comment session was open. There was no public comment from the floor; thus, the public comment session was closed.

This meeting is now adjourned.

Catherine A. Pullen, Chairwoman
Alger County Board of Commissioners

Mary Ann Froberg
Alger County Clerk