

**ALGER COUNTY BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**January 12, 2015**

**Minutes are subject to corrections and approval**

Pursuant to recess, the Alger County Board of Commissioners convened in the conference room of the county building at 4:00 p.m. on the above date.

The meeting was called to order by Chairman Doucette with the following Commissioners present: Commissioners Mattson, VanLandschoot, and Doucette. Absent ó Commissioners Pullen and Rondeau.

The board of commissioners said the Pledge of Allegiance.

Public comment session was open. There was no public comment from the floor; thus, the public comment session was closed.

It was the consensus of the board to look at the minutes and make a motion at the next regular board meeting.

The agenda was presented.

Jim Lucas from MSU Extension was present to discuss the Annual Work Plan FY2015 and what staff changes have happened. There was a consensus of the board to approve the following MSU Agreement ó Annual Work Plan FY2015:

**Agreement for Extension Services provided by  
Michigan State University to ALGER County  
Annual Work Plan FY 2015 (Exhibit A)**

**A. Specific Contributions by MSUE:**

1. At least 1.0 FTE Extension Educator whose primary office of operations will be the county Extension office is included in the assessment, unless otherwise agreed to by the county
2. 0 FTE - Extension educators. Please indicate the area(s) of Expertise: \_\_\_\_\_
3. .5 FTE - 4-H program coordinator(s).
4. 0 FTE - Additional 4-H program coordinators/other paraprofessional.
5. .5 FTE – Support Staff
6. 0 FTE- Other Staff to be included Agreement for Extension Services. Please indicate title and rank \_\_\_\_\_
7. Administrative oversight included in annual assessment.
8. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.
9. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
10. Annual reporting of services provided, audiences served, and impact of programs in the county.

**B. Specific Contributions by the County:**

1. County will provide: Collection and redistribution of the voter supported millage.
2. Alger County voter supported millage will provide:
  - MSU Extension annual assessment
  - Salary, fringe, and support for 4-H Coordinator
  - Salary, fringe, support, and for MSU paid Support Staff
  - Rental of office space, upkeep of all office equipment
  - Connection and annual payment for high-speed internet and telephone
2. Clerical staff for the Extension office will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. General operating expenses for the office and non MSU Personnel.

ALGER County      FY 2015  
Name                      Year

**C. Assessment to County:**

	\$ 35,235.00
<b>ADDITIONAL PERSONNEL</b>	
1. Educator	0
2. 4-H Program Coordinators	0
3. Additional 4-H program coordinators/other paraprofessional	0
4. Support Staff	29,175.00
5. Other Staff	
<b>TOTAL COUNTY PAYMENT FOR 2015</b>	<b>\$64,410.00</b>

For the period, January 1, 2015 to December 31, 2015, ALGER County shall pay to MSUE **\$64,410.00**, which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Budget Office  
446 W. Circle Dr.  
160 Agriculture Hall  
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

ALGER COUNTY

By: \_\_\_\_\_  
Daniel T. Evon, Director,  
Contract & Grant Administration

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ALGER County      FY 2015  
Name                      Year

Bob Lindbeck presented the board with an update of the 2014 Road Commission projects and to explain the 2015 projects. He said that there are 294 miles of local roads, 199 miles of primary roads, and 112 miles of state highway that are maintained. He said there are almost 500 miles of county roads. He explained the annual sum of township millages and allocations in Alger County of \$369,400. He also explained the USFS (United States Forest Service) maintenance projects. Bob explained and handed the board copies of the 2015 road improvement projects.

There was a consensus of the board to authorize payment to ALTRAN for their appropriation in the amount of \$3,000.

Cost savings ideas / revenue sources were next on the agenda. There were none.

Old business was next. There was none.

It was the consensus of the board to authorize payment to Pathways for their first quarterly appropriation ending March 31, 2015 in the amount of \$8,305. Those monies are to come from their appropriation (101-649-969.000).

There was discussion on the board bills. It was the consensus of the board to approve payment of all of the board bills as recommended by the audit committee with the exception of one. It is an increase for Bruce Cranham. He replaced Anne McNamara as the Friend of the Court. They did not sign the board bill because the raise was never approved by the board of commissioners. It was the consensus of the board to pay Bruce Cranham \$1,000 until a raise is approved by the board. There was also discussion of Joe Cilcø vehicle repairs for \$600. Joe has 186,000 miles on the truck. The commissioners will discuss this with him at next week's board meeting.

It was the consensus of the board to approve the financial reports for all funds. A full 30-page report is available upon request with the treasurer.

It was the consensus of the board to authorize the clerk to transfer the following between the 2014 budgets:

- \*Transfer \$724.52 from the Circuit Court budget into the Friend of the Court budget
- \*Transfer \$24.63 from the Circuit Court budget into the County Law Library budget
- \*Transfer \$1,752.43 from the Circuit Court budget into the Probate Court budget
- \*Transfer \$7,588.49 from the Circuit Court budget into the Building & Grounds budget
- \*Transfer \$1,225.67 from the Circuit Court budget into the Motor Pool budget
- \*Transfer \$300.00 from the Circuit Court budget into the Veterans Burials budget
- \*Transfer \$160.42 from the Circuit Court budget into the Veterans Affairs budget
- \*Transfer \$2,009.32 from the Debt Elimination budget into the County Law Library budget

It was the consensus of the board to authorize the treasurer to transfer for the 2014 budget \$2,009.32 from the general fund county law library to Fund #269 County Law Library.

It was the consensus of the board to authorize the treasurer to transfer the following 2015 general fund appropriations into individual funds as follows:

Circuit Ct. Prob. Oversight -	\$ 2,000.00
Co. Law Library -	\$ 14,000.00
Emergency Management -	\$ 30,514.00
Probate Child Care -	\$ 35,208.00
Sheriff's Secondary Rd -	\$ 6,000.00
Snowmobile Law Enforc. -	\$ 2,700.00
Marine Safety Grant -	\$ 3,000.00
ORV Fund -	\$ 2,000.00
F.I.A. -	\$ 10,000.00
Capitol Improvement	<u>\$ 10,000.00</u>
<b>Total</b>	<b>\$115,422.00</b>

There were no miscellaneous financial matters.

It was the consensus of the board to approve the following #2015-01 resolution:

**RESOLUTION #2015-01**

**WHEREAS**, it has come to the attention of the Alger County Treasurer that in 2015 the Alger County Board of Commissioners authorized the County Treasurer to collect the Limestone Township summer tax collection.

**NOW, THEREFORE, BE IT RESOLVED** that the Alger County Board of Commissioners authorizes the County Treasurer to collect a 1% administration fee, as authorized by MCL a211.44.

Dated: January 20, 2015

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Jerry Doucette, Chairman  
Alger County Board of Commissioners

Committee reports were next. Commissioner Doucette updated the board about the labor negotiations with the court staff and that they have a two-year tentative agreement that will be voted on soon.

There was no correspondence.

Board comments were next. Commissioner VanLandschoot and Commissioner Mattson discussed the LMAS board and that they have some new board members. Commissioner Mattson said that there is an indication of a potential refund on their maintenance of effort with LMAS. He also discussed MIWorks! and the five new members on the MIWorks! board. Commissioner Doucette discussed the changes in meeting schedules this year. He said that when a meeting falls on a holiday, that meeting will be moved to the next day, which will fall on a Tuesday. He also said that the regular board meeting on Monday, September 21<sup>st</sup> will be changed to Thursday, September 17<sup>th</sup>. This is because of Commissioner Doucette being sworn in as the MAC (Michigan Association of Counties) President.

Staff comments were next. Pam Johnson said that she is going to have a conference with First Merit and they are going to be trying to get the bonding from 2011 paid off. It was discussed that the special board of commissioners meeting on January 30<sup>th</sup> has been cancelled.

Public comment session was open. There was no public comment; thus, the public comment session was closed.

This meeting is now adjourned at 5:24 p.m.

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Jerry Doucette, Chairman  
Alger County Board of Commissioners

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Mary Ann Froberg  
Alger County Clerk