

ALGER COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING

January 14, 2019

Minutes are subject to corrections and approval

Pursuant to recess, the Alger County Board of Commissioners convened in the conference room of the county building at 4:00 p.m. on the above date.

The meeting was called to order by Chairman Doucette with the following Commissioners present: Commissioners Mattson, Pullen, Rondeau, VanLandschoot and Doucette. Absent – none.

The board of commissioners said the Pledge of Allegiance.

Public comment session was open. Equalization Director Dulcee Ranta explained that the 2019 Appraisal Study has been submitted. There was no further public comment; thus, the public comment was closed.

The agenda was presented.

Joe Cilc presented the 2018 Construction Report.

ALGER COUNTY

Building Department
Joe Cilc
Building Administrator
101 Court Street, Munising, MI 49862
Phone: (906)387-2727 Fax: (906)387-5727
E-mail: algercodes@algercourthouse.com

Construction Report
2018

New Homes	25	\$ 4,869,962.00
Recreational Buildings	1	\$ 69,800.00
Residential Additions	26	\$ 893,244.00
Non Residential Additions	10	\$ 910,885.00
Residential Garages & Carports	53	\$ 1,515,974.00
Demolition of Buildings	12	
Churches & Other Religious	0	
Public Works	0	
Stores & Customer Service	8	\$ 7,508,700.00
Residential Remodel	17	\$ 826,848.00
Trailers	2	\$ 47,100.00
Miscellaneous & Decks	14	\$ 240,503.00
TOTAL	174	\$ 16,883,016.00

RED TAGS 2018

1 Robert Nyman	E 21481 Lowder Rd.	NO PERMIT
2 Karl Gurski	E 9680 Gates RD.	NO PERMIT
3 Eric Miller	N 1121 Tie Lake RD.	NO PERMIT
4 Regina Myron	8911 N Lost Lake Rd	NO PERMIT
5 Tim Flynn	1309 Commercial St.	NO PERMIT
6 Rudolph Kleeman	7037 Forest Lake Rd.	NO SESC PERMIT
7 Robert Murdock	8246 Co Rd 440	No Permit
8 Bob Strand	E 7570 Co Rd. 440	No Permit
9 Craig Cross	5461 Liberty St.	Condemned Bld.
10 Jesse Dollaway	10504 Indiantown Rd.	Illegal Bld.
11 Bion Lynch	8556 H-58	No Permit
12 Craig Johnson	9689 Spot Lake	No Permit
13 Micah Ohman	1164 H-44	No Permit
14 Brad Bradley	9672 Town Line Lk Rd	No Permit
15 Bob Strand	E 7570 Co Rd 440	No Permit
16 Bradley Curtis	5381 Curtis Dr.	Condemned Bld.
17 Tom Bowler	9890 Shore dr.	SESC Violation
18 Gerry Stollenwerk	3968 M-67	No Permit
19 Verna Kallio	2805 M-67	Condemned Bld.
20 William Duckwell	4947 M-28	No Permit
21 Stoneridge LLC	9825 H-58	Condemned Bld.
22 Michael Kuk	6989 Connors Rd.	No Permit
23 Hellen Morales	Tyoga Bar.	Condemned Bld.
24 Robert Nyman	21481 Lowder Rd.	Unsafe Bld.
25 John Murk	2994 Toms Rd.	No Permit
26 Edward Smith	7757 Santa Lane	Junk
27 Daniel Delisle	8035 W. M-28	No Permit
28 William Duckwell	4947 M-28	No Permit
29 Brittany Beutel	3490 H-44	No Permit
30 Colin Murdock	8246 440	No Permit

Permit Summery 2000 through 2018

Year	# Permits	Valuation
2000	281	\$ 8,028,702
2001	255	\$ 9,603,929
2002	259	\$ 7,946,308
2003	220	\$ 9,879,938
2004	262	\$ 17,927,474
2005	225	\$ 12,233,905
2006	212	\$ 21,042,200
2007	190	\$ 7,711,343
2008	195	\$ 10,630,883
2009	169	\$ 6,419,220
2010	178	\$ 10,599,911
2011	179	\$ 10,071,363
2012	162	\$ 9,706,553
2013	159	\$ 7,566,733.00
2014	176	\$ 9,339,280.00
2015	186	\$ 10,828,223.00
2016	172	\$ 14,287,461.00
2017	155	\$ 8,712,573.00
2018	174	\$ 16,883,016.00

It was the consensus of the board to approve the 2018 Construction Report. This item will be added to the consent agenda.

There was some discussion about vacation rentals and permits.

Re: Vacation Rentals

I had a concern due to the number of vacation rentals being approved in the County under a Conditional Use Permit. I contacted the State OF Michigan Bureau of Construction Codes who developed and over sees the Michigan Building Codes.

A vacation rental falls under use group R-1 (Residential Occupancy's containing sleeping units where occupants are primarily transient in nature) and that vacation rentals are reviewed the same as a bed & breakfast in the Code.

The review includes the following:

1. Egress Windows in all bedrooms. Section 310 of the 2015 Residential Building Code.
2. Smoke alarms in all bedrooms & hall ways outside the bedrooms. Section 314 of the Building Code.
3. Minimum floor areas in all bedrooms. Section 404.4.1 of the 2015 International Property Code.
4. Bathrooms on each floor. Section 404.4.3 of the International Property Maintenance Code.
5. Health Department and or City of Munising approval for Sewage Disposal.
6. Compliance to the Americans with Disabilities Act for Egress, including Exterior Entrance, Stairs, Ramps, etc. Section 311 of the Building Code.

7. Building Permit Required Section R 105 of the Building Code and other apical Codes as required by the State of Michigan.

Vacation Rentals are not grandfathered as there are Health, safety and ADA Issues. I will need a complete list of all Vacation Rentals (Legal and otherwise) in your jurisdiction.

Any Questions contact me at 906-387-2727 or 906-420-5525

Sincerely:



Joe Cile
Alger County Building Official

It was the consensus of the board to approve the agreement between Alger County and CUPPAD Regional Commission for services performed on the continuation of services for Alger County Parcel Fabric in the amount of \$5,500.

**AGREEMENT BETWEEN Alger County AND CUPPAD REGIONAL COMMISSION
FOR SERVICES PERFORMED ON THE CONTINUATION OF SERVICES FOR ALGER COUNTY PARCEL FABRIC.**

This agreement is entered into on January 1, 2019 by Alger County, referred to as 'Alger County,' and the Central Upper Peninsula Planning and Development Regional Commission, referred to as "CUPPAD". The purpose of this contact is for continuation of Fetch web services or known as the 'counties online parcel viewer', and annual updates to Alger Counties parcel layer. Alger County and CUPPAD, per the tasks identified in the Alger County Parcel Data Project Proposal, hereby agree that:

1. CUPPAD will pay for the continuation of services for Fetch, \$4,000 per year.
2. CUPPAD will continue to do updates for new parcels after board of reviews, or monthly, whichever the county may choose.
3. Based on the proposal, CUPPAD will invoice Alger County for no more than \$5,500. Of this \$5,500; \$4,000 is to be used for renewing Fetch; and \$1,500 to be used for new parcels (Splits & combinations). Invoicing will be at the discretion of CUPPAD for work and tasks performed. Any additional work or costs above this amount will be handled on a case-by-case basis and may or may not require an amendment to this agreement.
4. This Agreement may be amended in whole or in part at any time by written agreement of Alger County and CUPPAD.

This item will be added to the consent agenda.

It was moved by Commissioner Mattson and seconded by Commissioner VanLandschoot to approve the following 2019 wages and salaries:

Cromell, Brian	\$14.42	hourly rate
Hill, Bryan	\$19.50	hourly rate
Bahrman, Karen	\$87,195.63	annual salary
Blank, Steve	\$56,213.12	annual salary
Brock, Todd	\$63,317.73	annual salary
Froberg, Mary Ann	\$63,317.73	annual salary
Johnson, Pamela	\$63,317.73	annual salary
Marshall, Glenn	\$11,409.50	annual salary
Webber, Stephen	\$75,471.44	annual salary

Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none.

There was some discussion regarding Prosecuting Attorney Karen Bahrman's retirement.



KAREN A. BAHRMAN
Alger County Prosecuting Attorney

Alger County Courthouse
101 E. Varnum Street
Munising, Michigan 49862

Telephone: 906-387-2117

Fax: 906-387-2200

Leota Paquette
Administrative Assistant
Office Manager

Kathleen Lindquist
Crime Victim Advocate
Child Support Coordinator

January 2, 2019

Mr. Steve Webber
Alger County Administrator
101 Court Street
Munising, MI 49862

Dear Mr. Webber:

This is to advise that I am retiring mid-term and hereby resign my office effective April 1, 2019. I have copied this letter to Judge Carmody as he is tasked with appointing a replacement pending the next general election, and I will make every effort to ensure a smooth transition between myself and whomever he appoints.

Sincerely,



Karen A. Bahrman
Prosecuting Attorney


Cc: Judge Carmody

It was moved by Commissioner Pullen and seconded by Commissioner Rondeau to authorize payment of \$3,495.00 to ID Networks for 2019 annual maintenance fee for

LIVESCAN. Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none.

It was moved by Commissioner Mattson and seconded by Commissioner Pullen to approve the MERS Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals.

**Resolution Establishing Authorized Signatories for MERS
Contracts and Service Credit Purchase Approvals**


Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 | www.mersadmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) # N/A of the participating municipality listed below.

WHEREAS, Alger County ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby authorized to sign: (1) MERS Adoption Agreements, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. _____

Optional additional job positions:

2. _____

3. _____

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on _____, 20____.

Authorized signatory: _____

Name: _____

Title: _____

DB-001c (version 2016-09-12) Page 1 of 1

Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none.

There were no cost saving ideas or revenue sources.

There was no unfinished business

It was the consensus of the board to authorize payment to Pathways for their quarterly appropriation in the amount of \$8,305.00. This item will be added to the consent agenda.

It was the consensus of the board to authorize payment to LMAS for their quarterly appropriation in the amount of \$20,049.00. This item will be added to the consent agenda.

It was the consensus of the board to approve payment of all board bills as recommended by the Audit Committee. This item will be added to the consent agenda.

It was the consensus of the board approve Financial Reports for all funds (Trial Balance Report Available). This item will be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to amend the 2018 revenues in PILT (101-000-428.000) in the amount of \$3,000. This item will be added to the consent agenda.

It was the consensus of the board to authorize the clerk to amend the 2018 expenditures in general fund Law Library (101-143) in the amount of \$3,000. This item will be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to transfer \$3,000 (2018 expenditures) from general fund Law Library to Law Library Fund #269. This item will be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to create new general fund revenue department Transfer-In Wireless 911 Fund (101-000-444.150). This item will be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to transfer \$10,000 (2018 revenue) from Wireless 911 Fund #265 to general fund Transfer-In Wireless 911 Fund. This item will be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to transfer \$10,000 (2018 revenue) from 911 Millage Fund #264 to general fund Transfer-In 911 Millage Fund. This item will be added to the consent agenda.

It was the consensus of the board to authorize the clerk to transfer between the following 2018 general funds:

- | | |
|--|---|
| * \$171.22 from the Advertising budget | * \$1,337.10 into the District Court budget |
| * \$3,000.00 from the Audit budget | * \$2,590.79 into the Administrator budget |
| * \$10,000 from the Probate Court budget | * \$1,250.02 into the Prosecuting Attorney budget |
| * \$3,584.07 from the Elections budget | * \$62,512.51 into the Jail budget |
| * \$11,000 from the Equalization budget | * \$68.09 into the Airport budget |
| * \$20,000 from the budget Building & Grounds | * \$15,165.62 into the Bond Payment budget |
| * \$1,480.25 from the Duplicating Account budget | |
| * \$4,000 from the Postage budget | |
| * \$1,000 from the Medical Examiner budget | |
| * \$4,500 from the Veterans Burials budget | |
| * \$24,188.59 from the Employee Fringe Benefits budget | |

This item will be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to transfer 2019 general fund appropriations into individual funds:

Circuit Ct. Prob. Oversight -	\$ 1,000.00
Co. Law Library -	\$ 14,000.00
Emergency Management -	\$ 62,216.55
Probate Child Care -	\$ 40,000.00
Sheriff's Secondary Rd -	\$ 6,008.00
Snowmobile Law Enforc. -	\$ 2,700.00
Marine Safety Grant -	\$ 3,500.00
ORV Fund -	\$ 2,000.00
F.I.A. -	\$ 2,500.00
Capitol Improvement	\$ 10,000.00
MIDC	\$ 52,313.04
Total	\$196,237.59

This item will be added to the consent agenda.

It was the consensus of the board to approve resolution #2019-01 Limestone Summer Tax Collection as follows:

RESOLUTION #2019-01

WHEREAS, it has come to the attention of the Alger County Treasurer that in 2019 the Alger County Board of Commissioners authorized the County Treasurer to collect the Limestone Township summer tax collection.

NOW, THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners authorizes the County Treasurer to collect 1% administration fee, as authorized by MCL a211.44.

There were no miscellaneous financial matters.

Correspondence was briefly read from Region 8 Homeland Security Planning Board, CUPPAD, DEQ, LMAS, DHHS and State of Michigan Department of Agriculture and Rural Development.

Public comment session was open. There was no public comment from the floor; thus, the public comment session was closed.

The Chairman adjourned this meeting at 6:00 p.m.

Jerry Doucette, Chairman
Alger County Board of Commissioners

Mary Ann Froberg
Alger County Clerk