

ALGER COUNTY LAND BANK AUTHORITY  
MEETING MINUTES OF DECEMBER 11, 2019

The Alger County Land Bank Authority convened in the conference room of the county courthouse at 1:00 p.m.

The meeting was called to order by Chairman Johnson with the following members present: Jerry Doucette, Mary Ann Froberg, and Pam Johnson. Absent – Sheila Peters and Megan Webber. Also present was Steve Webber.

Public comment session was open. There was no public comment from the floor; thus, the public comment session was closed.

On a motion by Jerry and seconded by Mary Ann to approve the agenda as presented. Motion carried by the following vote: 3 ayes and 0 nays. Absent – Sheila Peters and Megan Webber.

On a motion by Pam and seconded by Jerry to approve the November 8, 2019 minutes. Motion carried by the following vote: 3 ayes and 0 nays. Absent – Sheila Peters and Megan Webber.

On a motion by Mary Ann and seconded by Jerry to approve the financial report. Motion carried by the following vote: 3 ayes and 0 nays. Absent – Sheila Peters and Megan Webber.

On a motion by Mary Ann and seconded by Jerry to approve the following 2020 budget for land bank in the amount of \$97,000:

12/11/2019 08:50 PM  
User: dmoreland  
DB: Alger County

BUDGET REPORT FOR ALGER COUNTY  
Fund: 792 LAND BANK AUTHORITY  
Calculations as of 12/31/2019

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GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 DEP. REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>						
792-000-400.000	REVENUE CONTROL	0.00	0.00	0.00	0.00	0.00
792-000-403.000	CURRENT TAX COLLECTION	2,381.31	506.10	800.00	1,059.49	2,000.00
792-000-403.010	LANDBANK CURRENT TAX INT	7.93	0.00	0.00	0.24	0.00
792-000-422.101	TRANSFER IN GENERAL	0.00	20,000.00	0.00	0.00	0.00
792-000-423.000	SELL PROCEEDS	1,000.00	45,000.00	100,000.00	43,415.44	50,000.00
792-000-446.000	TRANSFER IN FORECLOSURE FUND	0.00	0.00	0.00	0.00	0.00
792-000-511.000	FEDERAL AWARDS	54,954.00	0.00	0.00	0.00	0.00
792-000-664.000	INTEREST	0.00	0.00	0.00	17.07	0.00
792-000-668.000	RENTS	0.00	0.00	0.00	0.00	6.00
792-000-671.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
792-000-676.000	REIMBURSEMENT	260.00	404.00	0.00	486.00	0.00
<b>TOTAL ESTIMATED REVENUES</b>		<b>60,603.24</b>	<b>65,910.10</b>	<b>100,800.00</b>	<b>44,978.24</b>	<b>52,000.00</b>

Fund Bal. 45,000.00  
97,000.00

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 DEP. REQUESTED BUDGET
APPROPRIATIONS						
792-000-700.000	EXPENSE	0.00	0.00	0.00	0.00	0.00
792-000-704.000	PART TIME EMPLOYEE	0.00	0.00	0.00	4,018.41	5,000.00
792-000-704.100	STATE TAX DISBURSEMENTS	0.00	0.00	0.00	136.26	0.00
792-000-704.200	FED TAX DISBURSEMENTS	0.00	0.00	0.00	898.74	0.00
792-000-709.000	FICA (NEW)	0.00	0.00	0.00	0.00	0.00
792-000-710.000	UNEMPLOYMENT	0.00	0.00	0.00	96.00	0.00
792-000-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
792-000-712.000	INSURANCE OPT OUT (NEW)	0.00	0.00	0.00	0.00	0.00
792-000-720.000	LIABILITY INSURANCE	1,401.00	1,778.00	1,600.00	1,088.00	1,700.00
792-000-727.000	SUPPLIES	0.00	39.29	0.00	16.92	150.00
792-000-729.000	POSTAGE	0.00	0.00	0.00	0.00	0.00
792-000-741.000	REPAIRS	0.00	229.05	200.00	746.00	1,000.00
792-000-801.000	PROFESSIONAL SERVICES	54,954.00	0.00	60,000.00	8,895.59	49,250.00
792-000-801.100	CONTRACTUAL SERVICES	0.00	0.00	0.00	548.00	1,000.00
792-000-801.300	I.T. SERVICES	0.00	0.00	0.00	0.00	0.00
792-000-806.000	DUES/FEES	185.00	260.00	200.00	465.00	500.00
792-000-819.000	DEPARTMENTAL LEGAL FEES	0.00	0.00	0.00	4,880.00	5,000.00
792-000-821.000	REGISTRATION	0.00	0.00	0.00	410.00	600.00
792-000-850.000	TELEPHONE/FAX	0.00	0.00	0.00	0.00	0.00
792-000-851.000	COMMUNICATION/INTERNET	0.00	0.00	0.00	0.00	0.00
792-000-861.000	MILEAGE	0.00	324.33	100.00	831.25	1,000.00
792-000-861.020	LODGING	0.00	141.61	500.00	2,808.42	2,000.00
792-000-893.000	BAHN FEES	0.00	0.00	0.00	67.44	100.00
792-000-900.000	ADVERTISING	72.45	0.00	500.00	74.25	500.00

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 DEP. REQUESTED BUDGET
APPROPRIATIONS						
792-000-920.000	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
792-000-920.010	HEAT/DTE	0.00	0.00	0.00	0.00	0.00
792-000-920.040	GARBAGE REMOVAL	0.00	0.00	0.00	0.00	0.00
792-000-932.000	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
792-000-937.000	EQUIPMENT	0.00	153.98	59,141.56	5,722.22	0.00
792-000-956.000	MISCELLANEOUS EXP.	0.00	0.00	0.00	330.00	0.00
792-000-965.000	COST ALLOCATION	0.00	0.00	1,181.00	1,181.00	1,200.00
792-000-967.000	CHARGEBACK	0.00	0.00	0.00	0.00	0.00
792-000-968.000	DEPRECIATION AND DEPLETION	0.00	1,024.00	0.00	0.00	0.00
792-000-971.000	LAND PURCHASE	0.00	0.00	0.00	500.00	0.00
792-000-971.500	PROMISSORY NOTE	0.00	0.00	0.00	0.00	0.00
792-000-972.000	TAXES	862.20	15,327.08	0.00	15,066.04	15,000.00
792-000-975.000	BUILDING ADDITIONS/IMPROVEMENTS	0.00	0.00	60,000.00	0.00	0.00
792-000-990.000	ADMINISTRATIVE SERVICES	0.00	0.00	0.00	7,999.98	13,000.00
792-000-999.101	TRANSFER OUT TO GENERAL	0.00	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		57,474.65	19,277.34	183,422.56	56,779.52	97,000.00

Motion carried by the following vote: 3 ayes and 0 nays. Absent – Sheila Peters and Megan Webber.

Megan Webber arrived at 1:20 p.m.

On a motion by Mary Ann and seconded by Megan to pay the following 2019 Winter Taxes in the total of amount of \$1,387.65:

1. AuTrain Township (001-018-008-00) - \$114.08
2. Burt Township (002-016-019-00) - \$87.82
3. Mathias Township (005-036-005-10) - \$198.85; 005-121-015-00) - \$14.20; 005-413-005-00 - \$272.14 for a total of \$485.19
4. Limestone Township (004-026-008-10) - \$233.35; 004-033-006-00) - \$467.21 for a total of \$700.56

Motion carried by the following vote: 4 ayes and 0 nays. Absent – Sheila Peters.

There was an update of the tire grant. Megan said we received the tire grant. It's a reimbursement grant. She is going to check if Mathias Township must front the money first or the land bank. Mathias Township will bring the contract to the Mathias Township board meeting. She will also check if it's only Mathias Township or Rock River also. The grant is for 10 tires per household.

The bids for the Mathias property (05-413-005-00) brown house on M-67 were discussed. Richard Pascoe will bid \$1,500 plus whatever taxes. Margaret Rose bid \$2,602. On a motion by Megan and seconded by Mary Ann to accept Margaret Rose's bid in the amount of \$2,602. Motion carried by the following vote: 4 ayes and 0 nays. Absent – Sheila Peters.

There was no correspondence.

Board comments were next. There was none.

Public comment session was open. There was no public comment from the floor; thus, the public comment session was closed.

On a motion by Mary Ann and seconded by Jerry to adjourn this meeting at 1:45 p.m. Motion carried by the following vote: 4 ayes and 0 nays. Absent – Sheila Peters.